

Nomination Instructions for the NACM-National Honors & Awards Program

Documentation, Information and Requirements

If you are nominating someone, please try to consult with the nominee about all of the information requested. The NACM-National Honors and Awards Committee will judge each application on its own merits. Each application should be as complete as possible and include detailed information as requested. Supplemental information, beyond that listed within each category may be added. An award will not be given in the same category (same award) to the same person two years in a row.

The Committee reserves the right to briefly interview category finalists, via the phone, to determine recipients. The deadline for all nominations is December 19, 2014.

Nomination Categories

O.D. Glaus Credit Executive of Distinction
Mentor of the Year
Instructor of the Year

CBA, CBF & CCE Designation of Excellence
Student of the Year

O.D. Glaus Credit Executive of Distinction (formerly the National Credit Executive Award)

Candidates must possess the attributes that epitomized O.D. Glaus, Jr., CCE and champion issues dear to him. Worthy candidates will be judged on:

1. **Service to the NACM Organization:** local and national.
2. **Community Service:** listing religious or civic service (social action that makes a difference at a local, national, or international level).
3. **Education:** what the candidate has done to improve their knowledge and skills and maintenance of their CCE designation.
4. **Mentoring, Cultivating Staff & Peers:** describing the number of employees mentored and the mentoring activity; the number of peers mentored and the mentoring activity, teaching classes or seminars gratis.
5. **Support of the NACM organization:** through the use/purchase of NACM products and services, such as credit reports, contributing data to the Affiliate credit reporting database, collection services, credit group membership, MLBS services, education services (conferences, seminars), consistent participation in the CMI.

Eligibility Criteria:

1. No self-nominations will be accepted.
2. Candidate must be actively engaged in the business credit profession.
3. Candidate must be a CCE in good standing.

Nomination Process:

1. Complete and submit the nominations form as directed on the form.
2. Include a brief letter of recommendation for the candidate.
3. Include an outline or listing of contributions, service, activities, accomplishments, etc.

CBA, CBF and CCE Designation of Excellence Awards

Documentation and information that should accompany a nomination in this category includes:

I. NACM National Participation and Volunteer Service

Please include information about service on an NACM national committee or taskforce, or National Board service. Please be sure to provide date information (ex: May 2009-June 2010) when listing terms of service. Also include information about participation at nationally sponsored conferences, programs and events.

II. NACM Local and Regional Participation and Volunteer Service

Include information about service on an NACM Affiliate committee/taskforce and about Affiliate Board service. Please provide date information (ex: May 2009-June 2010) when describing terms of service. Also include information about activity in local and regionally sponsored conferences, programs and events.

III. Industry Credit Group Participation

Include information about volunteer service as an industry credit group Committee Member or Chairman.

IV. Continuing Education Participation

Include details of attendance at conferences and seminars, college courses/ degrees, online courses and participation in formal programs, such as the NACM Graduate School (GSCFM), CAP and ACAP.

V. Service as an Instructor or Speaker

Include information about service as an instructor or speaker, including the topic of instruction.

VI. Promotion of the Profession

Include information about any articles written and published that promote the business credit profession, public speaking engagements, mentor service, and any successful implementation of making NACM professional designations and continuing education a staff requirement.

VII. Business Awards and Acknowledgments

Please include information about awards received for local and national achievements.

VIII. Citizenship and Dedication to the Profession

Please include information about any civic activities and exemplary business or personal accomplishments.

NACM Mentor Award

Documentation and information that should accompany a nomination in this category includes:

I. Promotion of the Profession

Include information about articles published that promote the business credit profession, about public speaking engagements, mentor service and successful implementation of making NACM professional designations and continuing education a staff requirement. Focus on how the candidate encourages continuing education, association participation and professional certification through mentoring. Define mentor roles: are they within their company, through their affiliate, within their community, etc.

II. Business Awards and Acknowledgments

Include information about awards received for local and national achievements. Address whether the candidate's company supports their mentoring efforts. Letters of recommendation from mentees, an employer, an affiliate representative, student, etc. are encouraged.

III. Citizenship and Dedication to the Profession

Please include information about any civic activities and exemplary business or personal accomplishments.

Student of the Year Award

Documentation and information that should accompany a nomination in this category includes:

I. NACM Participation

Please include information about participation in nationally, regionally and locally sponsored conferences, seminars, programs and events.

II. Continuing Education Participation

Please include comprehensive information about attendance at conferences and seminars, college courses/degrees, online courses and participation in formal education programs, such as the NACM Graduate School (GSCFM), CAP and ACAP.

III. Business Awards and Acknowledgments

Please include information about awards received for local and national achievements.

IV. Citizenship and Dedication to the Profession

Please include information about any civic activities and exemplary business or personal accomplishments.

Instructor of the Year Award

Documentation and information that should accompany a nomination in this category includes:

I. Service as an Instructor or Speaker

Please include information about any service as an instructor or speaker, including information about the topic of instruction.

II. Promotion of the Profession

Include information about articles written and published that promote the business credit profession, about public speaking engagements, mentor service, and successful implementation of making NACM professional designations and continuing education a staff requirement.

III. Business Awards and Acknowledgments

Please include information about awards received for local and national achievements.

IV. Citizenship and Dedication to the Profession

Please include information about any civic activities and exemplary business or personal accomplishments.

About the Awards Ceremony

NACM's 2015 award recipients will be honored at the annual Credit Congress & Exposition in St. Louis, Missouri. Credit Congress, taking place at the America's Center, is May 17-20, 2015. Over one thousand business credit executives will be on hand to celebrate the achievements of the award recipients.

The deadline for all nominations is December 19, 2014.