

# Nomination Instructions for the NACM-National Honors & Awards Program

## Documentation, Information and Requirements

If you are nominating someone, please try to consult with the nominee about all of the information requested. The NACM-National Honors and Awards Committee will judge each application on its own merits. Each application should be as complete as possible and include detailed information as requested. Supplemental information, beyond that listed within each category may be added. An award will not be given in the same category (same award) to the same person two years in a row.

The Committee reserves the right to briefly interview category finalists, via the phone, to determine recipients. The deadline for all nominations is February 10, 2017.

## *Nomination Categories*

Credit Executive of Distinction honoring O.D. Glaus      CBA, CCRA, CBF & CCE Designations of Excellence



## ***Credit Executive of Distinction honoring O.D. Glaus*** (formerly the National Credit Executive Award)

Candidates must possess the attributes that epitomized O.D. Glaus, Jr., CCE and champion some of the issues dear to him. Worthy candidates should have made an impact in one or more of the following areas:

1. **Service to the NACM Organization:** local and national.
2. **Community Service:** listing religious or civic service (social action that makes a difference at a local, national, or international level).
3. **Education:** what the candidate has done to improve their knowledge and skills and maintenance of their CCE designation.
4. **Mentoring, Cultivating Staff & Peers:** describe the number of employees mentored and the mentoring activity; the number of peers mentored and activity, teaching classes/ seminars gratis.
5. **Support of the NACM organization:** through the use/purchase of NACM products and services, such as credit reports, contributing data to the Affiliate credit reporting database, collection services, credit group membership, MLBS services, education services (conferences, seminars), consistent participation in the CMI.

## Eligibility Criteria:

1. No self-nominations will be accepted.
2. Candidate must be actively engaged in the business credit profession.
3. Candidate must be a CCE in good standing.

## Nomination Process:

1. Complete and submit the nominations form as directed on the form.
2. Include a brief letter of recommendation for the candidate.
3. Include an outline or listing of contributions, service, activities, accomplishments, etc.

## ***CBA, CCRA, CBF and CCE Designations of Excellence Awards***

Documentation and information that should accompany a nomination in this category includes:

### ***I. NACM National Participation and Volunteer Service***

Please include information about service on an NACM national committee or taskforce, or National Board service. Please be sure to provide date information (ex: May 2014-June 2014) when listing terms of service. Also include information about participation at nationally sponsored conferences, programs and events.

### ***II. NACM Local and Regional Participation and Volunteer Service***

Include information about service on an NACM Affiliate committee/taskforce and about Affiliate Board service. Please provide date information (ex: May 2012-June 2014) when describing terms of service. Also include information about activity in local and regionally sponsored conferences, programs and events.

### ***III. Industry Credit Group Participation***

Include information about volunteer service as an industry credit group Committee Member or Chairman.

### ***IV. Continuing Education Participation***

Include details of attendance at conferences and seminars, college courses/ degrees, online courses and participation in formal programs, such as the NACM Graduate School (GSCFM), CAP and ACAP.

### ***V. Service as an Instructor or Speaker***

Include information about service as an instructor or speaker, including the topic of instruction.

### ***VI. Promotion of the Profession***

Include information about any articles written and published that promote the business credit profession, public speaking engagements, mentor service, and any successful implementation of making NACM professional designations and continuing education a staff requirement.

### ***VII. Business Awards and Acknowledgments***

Please include information about awards received for local and national achievements.

### ***VIII. Citizenship and Dedication to the Profession***

Please include information about any civic activities and exemplary business or personal accomplishments.

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## ***About the Awards Ceremony***

NACM's 2017 award recipients will be honored at the annual Credit Congress & Exposition. Credit Congress, taking place at Gaylord Texan in Grapevine/Dallas, is June 11-14, 2017.

The deadline for all nominations is February 10, 2017.